

COURSE AUDIT WORKSHEET

TASK/TOPIC: _____

TIME: _____

ILT BREAKDOWN										VC DECISIONS		
SUB-TASKS/ SUB-TOPICS	ILT METHOD	INSTRUCTIONAL PHASE			LP PG. #	SLIDE #	PM PG. #	# MIN.	ILT NOTES	VC METHOD	VC TOOL(S)	VC NOTES
		P	A	F								

Legend

INSTRUCTIONAL PHASE:	P = Presentation A = Application F = Feedback	LP PG # = Lesson Plan Page #	PM PG. # = Participant Manual Page #	ILT = Instructor-Led Training VC = Virtual Classroom
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