

DESIGN TRAINING?

VIRTUAL INSTRUCTIONAL
DESIGNER/DEVELOPER

Instructional Design for the Virtual Trainer

 (5 sessions/credits)

PLUS

your choice from the following:

Blended Learning

 (2 sessions/credits)
 (1 day/2 credits)

Designing Training for a Hybrid Workforce

 (3 sessions/credits)

Enhancing Instructional Design with AI

 (3 sessions/credits)

From Traditional to Virtual Classroom

 (3 sessions/credits)

How Adults Learn

 (2 sessions/credits)
 (1 day/2 credits)

Instructional AI Videos for Beginners

 (1 session/credit)

Maximizing Engagement in the Virtual Classroom

 (3 sessions/credits)

New Trainer's Survival Skills

 (5 sessions/credits)

Practical Project Management
for trainers & non-trainers

 (3 sessions/credits)

Training Needs Analysis

 (3 sessions/credits)
 (1 day/3 credits)

INSTRUCTIONAL
DESIGNER/DEVELOPER

Instructional Design for New Designers

 (5 sessions/credits)
 (3 days/5 credits)
AND/OR

Advanced Instructional Design

 (3 days/credits)

PLUS

your choice from the following:

Blended Learning

 (2 sessions/credits)
 (1 day/2 credits)

Designing Training for a Hybrid Workforce

 (3 sessions/credits)

Enhancing Instructional Design with AI

 (3 sessions/credits)

How Adults Learn

 (2 sessions/credits)
 (1 day/2 credits)

Instructional AI Videos for Beginners

 (1 session/credit)

New Trainer's Survival Skills

 (5 sessions/credits)

Practical Project Management
for trainers & non-trainers

 (3 sessions/credits)

Rapid Training Design

 (3 days/credits)

Training Needs Analysis

 (3 sessions/credits)
 (1 day/3 credits)

ACCELERATED OPTION:

Certified Instructional Designer/Developer

 (5 days/8 credits)

E-LEARNING
SPECIALIST

Instructional Design for e-Learning

 (3 sessions/credits)
AND

Interactive e-Learning

 (2 sessions/credits)

PLUS

your choice from the following:

Blended Learning

 (2 sessions/credits)
 (1 day/2 credits)

Enhancing Instructional Design with AI

 (3 sessions/credits)

How Adults Learn

 (2 sessions/credits)
 (1 day/2 credits)

Instructional AI Videos for Beginners

 (1 session/credit)

New Trainer's Survival Skills

 (5 sessions/credits)

Practical Project Management
for trainers & non-trainers

 (3 sessions/credits)

Training Needs Analysis

 (3 sessions/credits)
 (1 day/3 credits)

YOUR PATH FOR TEAM TRAINING!

THINGS TO KNOW:

1.

Workshops with  are offered **LIVE ONLINE** for groups of 6 or more. Sessions are ~2.5-3 hours/day.
2.

Workshops with  are offered **IN PERSON** at your preferred location for groups of 6 or more. Days are 8.5 hours.
3.

If professional certification is a goal for your team, please note that mandatory workshops are listed at the top of each track. Levels of certification are earned based on credits. Your Client Service Representative will help guide you.

DELIVER TRAINING?

VIRTUAL
INSTRUCTOR/FACILITATOR

The Virtual Trainer

 (5 sessions/credits)

PLUS

your choice from the following:

Facilitating Training for a Hybrid Workforce

 (2 sessions/credits)

Facilitation Skills
for trainers & non-trainers

 (3 sessions/credits)
 (2 days/3 credits)

How Adults Learn

 (2 sessions/credits)
 (1 day/2 credits)

Maximizing Engagement in the Virtual Classroom

 (3 sessions/credits)

New Trainer's Survival Skills

 (5 sessions/credits)

The Virtual Classroom Producer

 (3 sessions/credits)

INSTRUCTOR/
FACILITATOR

Instructional Techniques for New Instructors

 (5 sessions/credits)
 (3 days/5 credits)
AND/OR

Advanced Instructional Techniques

 (4 sessions/credits)
 (3 days/4 credits)

PLUS

your choice from the following:

Facilitating Training for a Hybrid Workforce

 (2 sessions/credits)

Facilitation Skills
for trainers & non-trainers

 (3 sessions/credits)
 (2 days/3 credits)

How Adults Learn

 (2 sessions/credits)
 (1 day/2 credits)

New Trainer's Survival Skills

 (5 sessions/credits)

ACCELERATED OPTION:

Certified Instructor/Facilitator

 (5 days/8 credits)

MANAGE TRAINING (OR DO IT ALL)?

TRAINING
MANAGER/DIRECTOR

The Successful Training Manager

 (3 sessions/credits)
 (3 days/credits)

PLUS

your choice from the following:

Consulting Skills for Trainers

 (3 sessions/credits)
 (3 days/credits)

Evidence-Based Management and Leadership
for trainers & non-trainers

 (4 sessions/credits)

Facilitation Skills
for trainers & non-trainers

 (3 sessions/credits)
 (2 days/3 credits)

How to Influence People and Events

 (3 days/credits)

Practical Project Management
for trainers & non-trainers

 (3 sessions/credits)

Training Needs Analysis

 (3 sessions/credits)
 (1 day/3 credits)

**Optional: select 1 to 3 credits from any other track to complete this certification.*

ACCELERATED OPTION:

Certified Training Manager/Director

 (5 days/8 credits)

PERFORMANCE
CONSULTANT

Consulting Skills for Trainers

 (3 sessions/credits)
 (3 days/credits)

PLUS

your choice from the following:

Evidence-Based Management and Leadership
for trainers & non-trainers

 (4 sessions/credits)

Facilitation Skills
for trainers & non-trainers

 (3 sessions/credits)
 (2 days/3 credits)

How to Influence People and Events

 (3 days/credits)

Practical Project Management
for trainers & non-trainers

 (3 sessions/credits)

Training Needs Analysis

 (3 sessions/credits)
 (1 day/3 credits)

ACCELERATED OPTION:

Certified Performance Consultant

 (5 days/8 credits)

TRAINING
SPECIALIST

Achieved through any workshop combination.

ACCELERATED OPTION:

Certified Training Specialist

 (5 days/8 credits)

NOT A
TRAINER?

MANAGEMENT/
LEADERSHIP
PROFESSIONAL

Evidence-Based Management and Leadership
for trainers & non-trainers

 (4 sessions/credits)

Facilitation Skills
for trainers & non-trainers

 (3 sessions/credits)
 (2 days/3 credits)

Practical Project Management
for trainers & non-trainers

 (3 sessions/credits)